



FUNCTION PACKAGES





AFTERNOON TEA

**For groups 30+ people
\$30 per person**

Selection of finger sandwiches

Traditional scones with strawberry jam & cream

Selection of petit fours including sweet and savoury tarts

Italian cannoli selection

Selection of macarons

Seasonal fresh fruit platter

Coffee and selection of teas



FUNCTION ROOMS

THE LEONAY ROOM

This private function space is perfect for all events from Birthdays to weddings.*

Our private Function Room can be transformed into a half room.

Security - Compulsory for 21st Birthday

Parties \$275

**The Club does not hold 18th Birthdays.*

THE ALFRESCO

A spacious public area located within the playground, looking out onto the golf course. Perfect for casual dining, birthday parties or social gatherings.

**Conditions Apply*

RATES

Full room - \$350

Half room - \$250

5 hours (4 hours on Sunday)



EVENT TERMS AND CONDITIONS

You Must Be A Financial Member Of Emu Sports Club (Club) To Book An Event Or Function At Facilities Located At Any Of The Club's Premises, Or To Place A Booking On Behalf Of A Company Or Other Organization. A Current Membership Number Must Be Provided On Booking Any Event.

1. Tentative Bookings:

- a. A Tentative Booking May Be Placed At The Club's Discretion And Will Be Held By The Club For A Maximum Period Of 7 Days (Booking Period).

2. Confirmation Of Booking

- a. To Confirm A Booking You Must Pay The Deposit (Equal To The Room Hire Price) And Return A Signed Copy Of These Terms And Conditions Within The Booking Period, Otherwise A Tentative Booking May Be Cancelled By The Club At Its Discretion.

3. Final Payment:

- a. The Total Event Charge Includes All Food, Labour, Event Venue Hire, Equipment Hire And All Other Costs Associated With The Event.
- b. You Must Pay The Full Amount Of The Total Event Charge At Least Seven Days Before The Event Date Or The Club May Cancel The Event By Giving You Written Notice Which Is Effective Immediately. Account Facilities May Be Arranged With Prior Approval From The Club's Functions Manager.

4. Final Menu:

- a. You Must Make Your Final Menu Selection Ten Days Before The Event Date. Any Special Meals, Including Specific Dietary Or Medical Requirements Must Also Be Advised To The Club At This Time.
- b. If There Are Changes To The Agreed Meal Service Time Of More Than 30Mins Additional Labour Charges Will Apply. The Club Makes Every Effort To Ensure Menu Items Are Correct At Time Of Printing, But They May Change Depending Upon Availability And Seasonal Pricing.
- c. Food Must Be Consumed Within (2) Two Hours Of Service.
- d. Beverage - All Function Room Pricing Is Set At Non-Members Prices And Will Not Include Members Happy Hour Prices.



5. Final Numbers:

- a. You Must Tell The Club The Number Of Event Attendees At Least Ten Days Before The Event Date.
- b. This Must Not Exceed Any Maximum Capacity Of The Event Venue Advised By The Club, Or The Club May Refuse Entry To Attendees Or Require Them To Leave The Event Venue.

6. Cancellation:

You Must Notify The Club In Writing Before The Event Date, If The Event Is Cancelled. The Following Cancellation Fees Apply To Cover The Club's Reasonable Administration And Other Costs As Detailed Below:

- i. More Than 60 Days' Notice Received Before The Event Date: No Fee Payable. Any Deposit You Have Paid Will Refund In Full.
- ii. Between 30 And 60 Days' Notice Received Before The Event Date: You Will Be Required To Pay 25% Of The Total Event Charge, Less Any Deposit Paid Which Will Be Forfeited Between 7 And 30 Days' Notice Received Before The Event Date:
- iii. You Will Be Required To Pay 50% Of The Total Event Charge, Less Any Deposit Paid Which Will Be Forfeited.
- iv. Less Than 7 Days' Notice Received Before The Event Date: Any Deposit Paid Will Be Forfeited And You Will Be Required To Pay The Remaining Balance Of The Total Event Charge.

7. Sundays & Public Holidays:

- a. Function Room Hire For Sundays Are For A Maximum Of 4 Hours Only.
- b. A Surcharge Will Apply To The Total Event Charge If Held On A Public Holiday (15%).

8. Club Sign-In Policy

- a. As The Club Is A Licensed Venue, All Event Attendees Must Meet The Club's Requirements To Enter And Remain On The Club's Premises Under Its Constitution, By-Laws And Any Applicable Law Including The Registered Clubs Act 1976 And Liquor Act 2007. '
- b. Any Person Who Does Not Meet These Requirements May Be Refused Entry Or Be Required To Leave The Premises.
- c. Event Attendees May Be Required To Provide Proof Of Age And Proof Of Address.



9. Minors:

- a. You Must Ensure That All Minors Are In The Immediate Company Of A Responsible Adult At All Times. Minors Are Not Permitted To Enter Restricted Areas Of The Club Such As Gaming Areas And Some Bar Areas, All Restricted Areas Are Clearly Signposted.
- b. If The Event Is A School Or Other Educational Function You Must Ensure: (A). All Students Remain In The Event Venue During The Event And Must Not Access Other Parts Of The Club Premises; And (B) All Entry/Exit Points To The Event Venue Are Monitored By A Responsible Adult.
- c. The Club May Refuse Entry To Any Person Or Require A Person To Leave The Club Premises Immediately If They Are In Breach Of This Clause 10

10. Conduct Of The Event & Safety:

- a. Unless Otherwise Agreed By The Club, The Event Must Finish At The Time Specified When You Confirm The Booking.
- b. You Must Ensure That The Event Is Conducted In Accordance With Applicable Law, Applicable Safety Standards, And Any Restrictions Imposed On The Use Of The Event Venue As Notified By The Club. The Club May Terminate The Event Immediately If The Club Reasonably Believes That The Conduct Of The Event May Have An Adverse Effect The Operation Of The Club's Business, Security Or Reputation, Or That The Event Is Not Being Conducted In Accordance With Applicable Laws, Standards Or These Terms And Conditions.
- c. The Club Is Not Responsible For Any Loss, Liability, Costs, Damages Or Expenses That You Or Any Other Person May Incur If The Club Exercises Its Rights Under Clause.
- d. Smoke Machines, Special Balloon Effects And/Or Pyrotechnics Must Not Be Used.

11. Additional Food And Beverage:

You Must Not, And Must Not Allow Any Other Person To:

- a. Bring Any Food Or Beverage Onto The Club Premises;
- b. Remove Any Food Or Beverage From The Club Premises During Or After Completion Of The Event Unless By Approval From The Senior Employee Of The Club;
- c. Bring Liquor Onto The Club Premises (Including By Offering Liquor As A Prize, Gift Or Benefit At The Event), Without The Prior Written Approval Of The Club's Functions Manager.



12. Special Event Cakes:

- a. Celebration Cakes For Birthdays, Engagements, Anniversaries, Weddings Etc. Are Permitted, Please You Notify The Club's Functions Manager When You Confirm The Booking And Make Appropriate Arrangements.

13. You Are Responsible To Ensure That All Food And Beverage Brought Onto The Club's Premises (Not Prepared By The Club) Is Prepared And Served In Accordance With Relevant Food Safety And Hygiene Standards And The Club Takes No Responsibility In This Regard.

14. Live Entertainment & Audio Visual:

- a. If Live Entertainment Will Be Provided At The Event, You Are Responsible For All Costs And Expenses Associated With The Live Entertainment At The Event, Unless Otherwise Agreed With The Club In Writing.
- b. If You Want To Use The Club's Audio Visual Equipment, Cost Will Be Included In The Total Event Charge

15. Security:

- a. The Club Does Not Hold 18th Birthday Celebrations.
- b. To Assist In Meeting RSA Obligations And For The Safety And Protection Of All Club Patrons The Club Will Require A Security Guard To Be Present At All 21st Birthday Celebrations. Upon Booking A 21st Birthday You Agree To Pay The Cost Of Such Security And It Will Be Included In The Total Event Charge.

16. Directions From The Club:

- a. You Agree To Comply With Any Reasonable Direction Given To You By The Senior Employee Of The Club Or Their Delegate On Duty.

17. Smoking and Vaping:

- a. All Event Venues Are Non-Smoking. Smoking Areas Are Located Elsewhere Within The Club's Premises For The Convenience Of Event Attendees.

18. Responsible Service Of Alcohol:

- a. The Club May Refuse Service Or Supply Of Liquor To Any Person And Require Any Person To Leave The Club's Premises In Accordance With The Club's Responsible Service Of Alcohol Policy Or Any Applicable Law. Liquor Must Not Be Served Or Supplied By Any Person On The Club's Premises Other Than Authorised Club Employees.



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19. Cancellation By The Club:

- a. The Club Is Not Responsible For Any Loss, Liability, Costs, Damages Or Expenses That You, Or Any Other Person, May Suffer Or Incur If The Club Is Unable To Provide The Event Venue Or Any Other Arrangements For The Event Or Any Part Of It Due To Circumstances Beyond The Club's Reasonable Control, Including (But Not Limited To) Industrial Dispute, Lightning, Fire, Storm, Flood, Governmental Or Semi-Government Restraint Or Order, Or Any Utility Shortage Or I Interruption. The Club Will Endeavor To Give You Reasonable Notice Of Any Cancellation Where Possible.

20. No Responsibility:

- a. You Agree That You Are Responsible To Ensure The Safety Of Any Property Which You Or Any Other Person Brings Onto The Club's Premises In Connection With The Event. The Club Takes No Responsibility For Theft, Damage, Or Destruction Of Such Property (Except To The Extent Such Damage Or Destruction Is Directly Caused By The Club).

21. Ticket Sales & Merchandise:

- a. If You Will Sell Tickets To The Function You Will Need To Advise The Club's Functions Manager When You Confirm The Booking. You Must Not Sell A Number Of Tickets Which Exceeds Any Maximum Capacity Of The Event Venue Advised By The Club,
- b. The Club May Refuse Entry To Attendees Or Require Them To Leave The Event Venue. The Club May Require Tickets To Be Sold By The Club For Large Events At Its Discretion, In Accordance With The Club's Entertainment Guidelines Which Are Available From The Club's Functions Manager.

22. Indemnity:

- a. You Agree That You Are Responsible For, And Indemnify The Club Against:
 - i. Any Breakages, Loss, Damage, Destruction Or Defacing Of Club Property, Arising Out Of Your Use Of The Event Venue Or In Connection With The Event. The Club May Deduct Any Amount From Moneys Held By The Club And Owning To You, To Cover Any Such Breakage, Loss, Liability Damage Or Destruction;
 - ii. Any Additional Cleaning Requirements Which The Club Reasonably Considers To Be Over And Above Normal Cleaning Requirements, Arising From Your Use Of The Event Venue;



- iii. Any Claim, Liability, Loss, Cost, Expense Or Damage In Respect Of Personal Injury Or The Death Of Any Person Or Loss Of Or Damage To Any Property (Including Property Of The Club) Arising Out Of Or In Connection With The Event (Except To The Extent Directly Caused By The Club); And
- iv. Any Claim, Liability, Loss, Cost, Expense Or Damage Arising In Connection With A Breach Of These Terms And Conditions By You, Or In Connection With Any Negligent Act Or Omission By You.

I Have Read And Agree With The Above Terms And Conditions. If You Sign On Behalf Of A Company Or Other Organization You Warrant To The Club That You Are Fully Authorized To Do So:

Signature: _____

Printe Name: _____

Company Name: _____

Date: _____